



VILLAGE OF CHAGRIN FALLS
REQUEST FOR PROPOSALS

Purchase of a Water Valve Turning Trailer

Issued on September 15, 2023 by:

Robert Jamieson, Chief Administrative Officer

Village of Chagrin Falls

21 West Washington Street

Chagrin Falls, OHIO 44022

(440) 247-5050

BID OPENING:

Friday, September 29, 2023 12:00 Noon

Council Chambers, Chagrin Falls Village Hall

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This Request for Proposals document is comprised of the following sections:

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Please inspect this document on receipt. If **ANY** pages or sections are missing, it is the responsibility of the bidder to contact the Chief Administrative Officer at (440) 247-5050 or rjamieson@chagrin-falls.org for replacement pages.

NOTE:

Failure to complete and return **ALL** required forms by the submission deadline may result in the disqualification of the proposal.

VILLAGE OF CHAGRIN FALLS

REQUEST FOR PROPOSALS

The Village of Chagrin Falls is requesting proposals for the *purchase of a water valve turning trailer (“trailer”)*. Proposals shall be submitted by **12:00 Noon** on the **29th day of September 2023** in sealed envelopes addressed to the "Chief Administrative Officer, Chagrin Falls Village Hall, 21 West Washington Street, Chagrin Falls, Ohio 44022," and shall be plainly marked on the outside of the envelope with **“Proposal for the Purchase of a Water Valve Turning Trailer”** and shall bear the name of the vendor submitting the proposal.

TWO COMPLETE SETS OF PROPOSAL FORMS SHALL BE INCLUDED WITH THE PROPOSAL.

Proposals received after the deadline will be returned unopened. Proposals may not be withdrawn at any time. Upon opening of the proposals, the contents of all proposals will be made public for the information of all vendors and other interested parties who may inquire.

**VILLAGE OF CHAGRIN FALLS
REQUEST FOR PROPOSALS
GENERAL INSTRUCTIONS TO VENDORS**

- A. Each vendor submitting a proposal shall first familiarize themselves with the Village, its ordinances, rules and polices, and with all conditions which might affect the vendor's work.
- B. Sealed proposals for the purchase of a water valve turning trailer will be received by the Chief Administrative Officer, Chagrin Falls Village Hall, 21 West Washington Street, Chagrin Falls, Ohio 44022, until 12:00 o'clock Noon on the date specified on the cover page.
- C. Two (2) complete sets of proposal forms shall be included with each proposal. The forms shall be identically filled out, to the Village, sealed in an opaque envelope and clearly marked "Proposal for the Purchase of a Water Valve Turning Trailer."
- D. Each Proposal shall be made on the attached "Proposal Form." Each proposal shall contain the full name and address of each person or company interested therein. In the case of a partnership, the name and address of each partner must be stated on the Proposal Form. The partnership, corporate, limited liability company or individual name of the vendor must be signed by the vendor(s) in the space provided for signature on the Proposal Form. In the case of a partnership, the signature of at least one (1) of the partners must follow the partnership name and the designation "general partner" must be used. In the case of a corporation or limited liability company the title of the officer or manager signing must be stated. In the case of an individual, the designation "doing business as" or "sole owner" must be used. A vendor may, at its discretion, add other pertinent facts or data which it might deem desirable, but at a minimum, this information must be on the Proposal Form.
- E. Prices proposed for the various items shall be stated both in figures and words in the appropriate spaces provided in the proposal-contract form, and all proposals will be considered informal which contain items not specified in said proposal-contract form. Prices for materials or equipment shall include hauling and delivery to any place designated on the order of the Village within the corporate limits of the Village.
- F. The personal property tax affidavit, which is part of the bidding documents, shall be properly executed and notarized. The personal property tax affidavit certifies that the vendor is not charged with any delinquent personal property taxes on the general list of personal property of any county in the State of Ohio or that attached to the affidavit is a list of delinquent personal property taxes charged against the vendor.
- G. The personal property tax affidavit will be submitted to the Director of Finance stating and affirming under oath that the successful vendor with whom the contract is to be made is not charged at the time the bid was submitted with any delinquent personal property

taxes on the general tax list of personal property in Cuyahoga County; or that such successful vendor was charged with delinquent personal property taxes on any such tax list, in which case the statement shall also set forth the amount of such due and unpaid delinquent taxes and may due and unpaid penalties and interest thereon. If the statement indicates the successful vendor/taxpayer has been charged with any such taxes, a copy of this statement shall be transmitted by the Director of Finance to the County Treasurer within 30 days of the date it is submitted. A copy of the statement shall also be incorporated into the contract, no payment shall be made with respect to any contract unless such statement has been so incorporated as a part thereof.

- H. Proposals shall be submitted prior to the time fixed in the "Request for Proposals." Proposals received after the time so indicated shall be returned unopened. At the time and place fixed for the opening of proposals, the contents of all proposals will be made public for the information of all vendors and other interested parties who may be present in person or by representative.
- I. The Village reserves the right to reject any and or all proposals, including alternates, to waive technicalities or to advertise for new proposals, if in the judgment of the awarding authority the best interest of the Village will be promoted thereby.
- J. The award of the contract, if it is awarded, will be made within sixty (60) calendar days after the opening of proposals to the lowest and best vendor whose proposal complies with the entire requirement prescribed. In no case will an award be made until all necessary investigations are made as to the responsibility of the bidder to whom it is proposed to award the contract. The successful bidder will be notified that its bid has been accepted and that it has been awarded the contract.
- K. The Village reserves the right to rescind the award of any contract at any time before the execution of said contract by all parties without any liability against the Village.
- L. The contract shall be signed by the successful vendor and returned; together with the other required contract documents, within ten (10) days after the vendor has received notice that the contract has been awarded. No proposal shall be considered binding upon the Village of Chagrin Falls until the execution of the contract. If the contract is not executed by the Chief Administrative Officer within twenty (20) days following receipt from the vendor of the required contract documents, the vendor will have the right to withdraw his bid without prejudice.
- M. Failure to execute the contract shall be just cause for the cancellation of the award. Award may then be made to the next lowest responsive and responsible bidder, or the work may be re-advertised as the Chief Administrative Officer may decide.
- N. The vendor shall defend, indemnify, and hold harmless the Village and its officers and agents from all claims, demands, payments, suits, actions, recoveries, and judgments of every description, whether or not well founded in law, brought or recovered against it, by reasons of any act or omission of said vendor, its agents or employees, in the

execution of the contract or consequence of insufficient protection, or for the use of any patented invention by said vendor, in a sum sufficient to cover aforesaid claims, including attorney's fees of the Village incurred as a result of such claims. In such event the Village may hold monies due or to become due to the vendor under this contract, until such claim shall have been discharged or satisfactorily secured as determined by the Village.

- O. The vendor shall take out an occurrence-based Products Liability Insurance Policy and shall protect it and the Village from claims for damages, for personal injury, including accidental death, as well as from claims for property damage which may arise from use and operation of the Trailer, whether such operation be by the Village or by any subcontractor or by anyone directly or indirectly employed by either of them. The Contractor shall maintain coverage of the types and in the amounts specified below. Proof of such insurance coverage shall be evidence by submitting a certificate of insurance (naming the Village as additional insured) to the Chief Administrative Officer, Chagrin Falls Village Hall, 21 West Washington Street.

The amounts of such insurance shall be as follows:

| | |
|---------------------------|-------------|
| <u>Products Aggregate</u> | \$2,000,000 |
|---------------------------|-------------|

Such insurance shall remain in full force and effect during the life of the contract.

- P. The Vendor shall keep fully informed of all Federal, State and local laws, ordinances, and regulations and all orders and decrees of authorities having any jurisdiction or authority which, in any manner, affect those engaged or employed on the work, or which, in any way, affect the conduct of the work. It shall at all times observe and comply with all such laws, ordinances, regulations, orders and decrees; and shall protect and indemnify the Village and its representatives against any claim or liability arising from or based on the violation of any such law, ordinance, regulation, order, or decree, whether by itself or its employees.

The Village of Chagrin Falls is an Equal Opportunity Employer and prohibits, in accordance with the law, discrimination on the basis of race, color, religion, sex, national origin, age or handicap. Minority Business Enterprise, Female Business and Small Business Enterprise shall be afforded full opportunity to submit bids or proposals for this project.

A Minority Business Enterprise is a small business that is at least 51% owned and operated by no less than one minority or, in the case of a publicly owned business, at least 51% of the stock of which is owned by no less than one minority and whose management and daily business operations are controlled by at least one minority.

A **Female Business Enterprise** is an enterprise that is at least 51% owned by no less than one woman who controls the firm by exercising the power to make policy decisions and operates the business by being actively involved in day-to-day management.

A **Small Business Enterprise** is independently owned and operated, and meets industry size and receipt requirements for small business per SBA13 CFR 121, Section 3 of the Small Business Act.

If Federal Funding is involved in whole or in part in the payment of goods or services contracted herein, the Contractor, during the performance of its contract, shall comply with Title VI and Title VII of the Civil Rights Act of 1984, 42U.S.C. Section 2000(d), (e) as amended by Executive Order No. 11246 (September 24, 1965), as amended by Executive Order No. 11375 (October 13, 1967).

Even when Federal Funding is not involved, the Contractor, during the performance of its contract, will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age or handicap. The Contractor will take appropriate action to ensure that applicants are employed without regard to their race, color, religion, sex, national origin, age or handicap. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

All equipment, materials and installation shall comply with the National Fire Protection Association, "National Fire Codes" and "National Electrical Code." Equipment shall bear the "UL" label as required by these codes.

- Q. The vendor shall receive and accept compensation provided for in the contract as full payment for furnishing all materials and equipment for performing all work under the contract in a complete and acceptable manner and for all risk, loss, damage or expense of whatever character arising out of the nature of the work or the prosecution thereof.
- R. The vendor who is awarded a contract shall not assign, transfer, convey or otherwise dispose of said contract or, its right, title or interest in or to the same, or any part thereof, without previous written consent from the Village, endorsed on or attached to the contract.
- S. In the hiring of common or skilled labor for the performance of any work under this contract or any subcontract or any subcontract hereunder, no contractor or subcontractor or any person acting on their behalf, shall by reason of race, national origin, religion, occupation, physical or mental disability, veteran status, color, age, or sex, discriminate against any citizen of the United States, who's qualified and able to perform the work to which the employment relates. No contractor or subcontractor or any person action on their behalf, shall in any manner discriminate against or intimidate any employee hired for the performance of work under this contract on

account of race, national origin, religion, occupation, physical or mental disability, veteran status, color, age, or sex.

- T. The instructions to Bidders, the special provision section, and the specifications are part of this contract as effectively as though they preceded the signatures of the parties. This contract is not valid until accepted and signed by the officials of the Village.

SPECIFICATIONS FOR THE PURCHASE OF A
WATER VALVE TURNING TRAILER

The specifications below are organized by a section number and an item letter. Any exceptions to any specification item must be listed and described on the “EXCEPTIONS TO SPECIFICATIONS” page. If no exceptions are listed, it is expected that the bidder will comply with all specifications listed. Specific details in the specifications below are to establish a minimum level of quality and performance. The Village of Chagrin Falls will determine the suitability of any exceptions taken.

1. Valve Exercising Equipment:

- A. The valve exercising trailer shall provide one articulating arm, automated valve operator utilizing intelligent automation to control torque, direction, and number of turns using the American Water Works Association (AWWA) recommendations.
- B. Twin arms (one telescoping) shall provide a minimum of 13’ reach over 270 degrees of freedom while hydraulic disc brakes safely secure the exerciser capable of 750 Ft-Lbs. of torque.
- C. The arm is to be constructed of 3” square steel tube and powder coated for long life. A lightweight, telescoping valve key is to be provided.
- D. The model of unit must have been field-tested for satisfactory reliability for a minimum of two years.
- E. The operating technology provided must protect the operators by keeping hands off the machine while exercising the valve and protect the valve by not assuming size, direction, or current position.
- F. The machine shall follow the path of least resistance, the programming and sensors automatically stopping the rotation and reversing in half turn increments to flush calcification from the gate valve.
- G. The program shall automatically exercise the valve at the minimum torque required to turn, then automatically lower to a preset torque once rotation begins so impact at the end of travel is as soft as possible.
- H. A PDA-style hand-held controller\data logger shall be provided and shall collect data (including GPS) during the operation of the Valve Turning Trailer and shall include a 7” WVGA. Win10, quad core, IP68 rated tablet style PC, 12-volt vehicle charger kit, AC charging kit, machine control cable, and shall be preloaded with Vitals mobile software or equivalent. The unit shall be GPS enabled. The unit shall have a bright water-resistant touch screen.
- I. The unit shall be fully compatible with the VITALS software package to enable full data logging and synchronization between the hand-held unit and the desktop. The unit shall allow for importing existing data tables and categories with user-defined fields.
- J. Any and all required operating software for the system to function completely shall be provided.

2. Power Pack:

- A. Unit is to be equipped with a Kubota 1.1 L, I-3 4 stroke, liquid cooled, IDI diesel engine EPA Tier 4F and EU stage IIIA emission compliant or approved equal.
- B. The engine is to have a high engine temperature and low engine oil pressure warning system.
- C. The fuel system is to have a fuel shut-off to prevent fuel loss during a filter change.
- D. The unit shall include a direct-coupled continuous-duty hydraulic pump rated at minimum 8 GPM @ 1800 PSI.
- E. A minimum 10-gallon hydraulic reservoir with a thermostatic-controlled fan-cooled heat exchanger shall be provided.
- F. A spring-rewind hydraulic hose reel with a minimum of 50' of hose with quick couplers shall be provided for the operation of auxiliary tools.
- G. Auxiliary hydraulic tools shall include a 45-lb. tee-handle breaker with chisel bit,moil bit, and 3" chisel bit.
- H. The control panel shall include hopper dumping controls, water/vacuum switch, an oil level gauge, temperature gauge, pressure gauge, and selector valve switching to a HTMA class II auxiliary hydraulic circuit. Digital tachometer, engine hour meter, voltmeter, vacuum gauge, spoils dump switch, spoils door switch, water/vacuum selector switch, arrow board, and service light switch are to be provided.
- I. The vacuum system is to include a clutch-operated, dual belt drive, positive displacement rotary lobe blower.
- J. Vacuum system performance shall be a minimum of 500 CFM @ 11 inches Hg to produce a conveying velocity rating of 10,185 FPM through a 3" hose.
- K. The pressure system is to include a clutch-operated, dual belt drive, 2.5 GPM @ 3000 PSI pump and 3-gallon antifreeze tank.

3. Rear-Discharge Spoils Tank:

- A. Spoils containment shall be provided by a tank with a minimum 250-gallon holding capacity.
- B. A top-hinged full-opening rear dump door with twin hydraulic remote operating door latches, sure seal square gasket, vacuum break valve, 6" mechanical ball valve shut-off, and 3" dump valve shall be provided.
- C. Staged filtration shall consist of a heavy material drop out debris tank and a self-contained multi-stage filter canister with a 10-micron polyester reusable cartridge. All filters to be washable and reusable.
- D. The tank shall be equipped with a twin cylinder, electric over hydraulic dump system powered by a Monarch HPU or equal.
- E. An electric-over-hydraulic slide-and-tip system shall move the tank outward before tilting to clear the trailer for dumping. The tank shall lift to 55 degrees minimum to drop and unload debris.
- F. A 3" x 20' suction hose with 2½, 1¼, and 7/8 x 8' long steel suction wands shall be provided.
- G. A replicated sure seal door gasket shall be provided on the tank.

4. Pressure Washer: (pump specifications shown in Section 2. above)
 - A. A minimum 90-gallon clean water holding tank with 8” fill neck is to be provided.
 - B. 50’ of pressure washing hose shall be provided on a spring rewind reel utilizing a quick disconnect to change between the cleaning wands.
 - C. (2) cleaning wands shall be included, one with a 0-degree nozzle for hydro-excavation and the other with a 45-degree, fan wash down “Shorty” wand.

5. Electrical and Lighting:
 - A. A 12-volt electrical system with a minimum 40 Amp output alternator shall be provided.
 - B. A heavy-duty 8D 1400 CCA battery minimum shall be provided.
 - C. DOT approved LED lighting with Weather Pack environmentally sealed connectors shall be provided. All trailer wiring is to be protected within the trailer frame or in conduit.
 - D. A heavy-duty 7-pin RV-type trailer plug shall be provided.
 - E. A license plate bracket and light shall be provided.
 - F. LED work lights are to be mounted on the framework above the unit, and shall be moveable to illuminate all areas of unit operation.
 - G. A post-mounted amber flashing LED beacon shall be mounted on the unit for 360-degree visibility.
 - H. A traffic control arrow board shall be mounted on the trailer framework above the unit between the flood lights and facing the rear of the trailer and shall be mounted so as to not interfere with the operation of the unit.

6. Trailer:
 - A. The trailer shall be 7,000 lb. GVWR commercial grade trailer with a single axle.
 - B. The trailer shall have independent torsion wheel suspension with electric brakes.
 - C. The trailer shall have all structural steel construction (not tubing) with a metal deck.
 - D. Tongue weight shall not exceed 850 lbs. dry. A heavy-duty tongue jack shall be provided.
 - E. A pintle-style eye hitch with safety chains shall be provided.
 - F. Heavy-duty tires and rims shall be provided, sized to exceed the loaded weight rating of the unit.
 - G. Safety chains shall be provided and shall each have the capacity to meet or exceed the total trailer weight.
 - H. All trailer seams are to be sealed and the entire trailer painted with two-part epoxy paint, white in color.
 - I. All trailer deck and fender surface areas are to have a bedliner protective product applied to them.
 - J. One spare tire and rim shall be provided.

7. Operational Manuals:

- A. Two complete sets of the Operators, Service, Overhaul, and Parts manuals shall be supplied for all components of the unit.

VILLAGE OF CHAGRIN FALLS

PROPOSAL CONTRACT

This Agreement, made and entered into in Chagrin Falls, Ohio this _____ day of _____, 20__ by and between the Village of Chagrin Falls (“Village”) and _____ (“Contractor”) WITNESSETH: that the said Contractor has agreed and by these presents does agree with the Village for the consideration hereinafter mentioned and contained, and under penalty expressed in a bond given with these presents, and herein contained or hereunto annexed, to provide (or perform, as the case may be) a complete and fully functional water valve turning trailer, with delivery within _____ (___) days of receipt of the purchase order.

The following form essential parts of the Contract which are attached hereto and made a part hereof as Exhibit “1”:

1. Request for proposal for the purchase of a water valve turning trailer.
2. Contract forms and addendums.
3. Contract Provisions.
4. Contractor’s Proposal in Response to the Request for Proposal Dated September 15, 2023.

The Contractor agrees and understands that the work on this Contract shall be subject to the acceptance of the Village based upon and in accordance with the Contract Specifications.

It is hereby mutually agreed that the owner is to pay and the Contractor is to receive, as full compensation the sum of

_____ Dollars
(\$ _____) (and add any alternates here).

This Contract shall be in full force and effect from the date of execution by the parties. This Contract shall be governed by and subject to interpretation by the internal laws of the State of Ohio. In the event of any dispute, interpretation or any matter regarding execution and performance of this Agreement shall be litigated exclusively in the State and Federal Courts having jurisdiction in Cuyahoga County, Ohio.

The undersigned, having full knowledge of the plans and specifications for the improvements and the conditions of the proposal hereby agree to furnish all the services, labor, materials, and equipment necessary to complete the work according to the plans and specifications and to accept as full compensation the lump sum or the unit prices specified serving as deduct or extra compensation rates.

We agree that the Owner may reject any or all bids.

By signature below, the undersigned hereby certifies that the undersigned AND MY Insurance Agent have examined the insurance requirements in the specifications and that the types and amounts of same are currently in effect or will be obtained and kept in effect for the project duration and that my Insurance Agent has assured us that notification of non-renewal, policy modification, and/or cancellation to all certificate holders will occur per the contract requirements. Verification will be provided to the Owner subsequent to the issuance of a Notice of Award.

Submitted by,

Firm, Corporation, Other Form of Entity or Individual

Officer's Name and Title (typed)

Street Address

City, State, Zip

Telephone Number

Fax Number

Email Address

Federal Tax ID Number

IN WITNESS WHEREOF, the parties hereunto affixed their signature the day and year set forth below.

Note: Evidence of authority to sign must be affixed and attested by the Secretary.

Bidder Acceptance:

_____, a(n) _____ entity

By:

Its: _____

Date of Acceptance: _____

Village Acceptance:

Village of Chagrin Falls, Ohio

By: _____

Mayor

Date of Acceptance: _____

Accepted as to _____ (add any bid items accepted or rejected)

Date of Acceptance: _____

Bid _____

Approved as to Form

Director of Law

Minutes _____

I, Angela Gergye, Finance Director of the Village of Chagrin Falls, Ohio hereby certify that the funds necessary to pay the obligation of the foregoing contract in this fiscal year have been approved and are unencumbered and are either in the treasury or in the process of collection

_____, 20_____

Angela Gergye, Finance Director

Village of Chagrin Falls

CERTIFICATE OF COMPLIANCE
WITH OHIO REVISED CODE SECTION 5719.042

Each bidder is required to comply with O.R.C. Section 5719.042, and in conformance therewith is REQUIRED TO SIGN ONE of the two statements set forth below. Section 5719.042 reads as follows:

“Sec. 5719.042. After the award by a taxing district of any contract let by competitive bid and prior to the time the contract is entered into, the person making the bid shall submit to the district’s fiscal officer a statement affirmed under oath that the person with whom the contract is made was not charged at the time the bid was submitted with any delinquent personal property taxes on the general tax list of personal property of any county in which the taxing district has territory or that such person was charged with delinquent personal property taxes on any such tax list; in which case the statement shall also set forth the amount of such due and unpaid delinquent taxes and any due and unpaid penalties and interest thereon. If the statement indicates that the taxpayer was charged any such taxes, a copy of the statement shall be transmitted by the fiscal officer to the county treasurer within thirty days of the date it is submitted.

A copy of the statement shall also be incorporated into the contract, and no payment shall be made with respect to any contract to which this section applies unless such Statement has been so incorporated as a part thereof.”

****READ AND SIGN ONE OF THE TWO CERTIFICATES
BELOW****

Statement No 1:

The undersigned hereby certifies that he has read the foregoing Ohio Revised Code Sec5719.042 and further certifies under oath that they/he/she WAS NOT CHARGED at the time the bid was submitted WITH ANY DELINQUENT PERSONAL PROPERTY TAXES on the general tax list of personal property in Cuyahoga County, Ohio.

Signature (if signing here, do not sign Statement No. 2)

Statement No 2:

The undersigned hereby certifies that he has read the foregoing Ohio Revised Code Sec. 5819.042 and further certifies under oath that they/he/she WAS CHARGED WITH DELINQUENT PERSONAL PROPERTY TAXES on the general tax list of personal property in Cuyahoga County, Ohio, and that attached hereto is a true and correct statement of the amount of such due and unpaid delinquent taxes and any due and unpaid penalties and interest thereon.

Signature (if signing here do not sign Statement No 1)

**AFFIDAVIT IN COMPLIANCE WITH SECTION 3517.13
OF THE OHIO REVISED CODE**

STATE OF OHIO

COUNTY OF _____, SS:

I, the undersigned, after being first duly cautioned and sworn, state the following with respect to compliance with Section 3517.13 of the Ohio Revised Code:

1. I am the representative of and have the authority to make certifications for

_____, which entity may be or has been
selected as a (Name of Entity)

contractor/consultant/vendor for the Village of Chagrin Falls.

2. None of the following has **individually** made within the previous twenty-four (24) months and, if awarded a contract or contracts for the purchase of goods or services aggregating in excess of \$10,000 in a calendar year, none of the following **individually** will make, beginning on the date the contract is awarded and extending until one year following the conclusion of the contract, as an individual, one or more campaign contributions totaling in excess of \$1,000, to the Mayor or any Village Council member of the Village of Chagrin Falls or their individual campaign committees:

- a. myself;
- b. any partner or owner or shareholder of the partnership (if applicable);
- c. any owner of more than 20% of the corporation or business trust (if applicable);
- d. each spouse of any person identified in (a) through (c) of this section;
- e. each child seven years of age to seventeen years of age of any person identified in divisions (a) through (c) of this section (only applicable to contributions made on or after January 1, 2007).

3. None of the following have **collectively** made since April 4, 2007, and, if awarded a contract or contracts for the purchase of goods or services that aggregate in excess of \$10,000 in a calendar year, none of the following **collectively** will make, beginning on the date the contract is awarded and extending until one year following the conclusion of the contract, one or more campaign contributions totaling in excess of \$2,000, to the Mayor or any Village Council member of the Village of Chagrin Falls or their individual campaign committees:

- a. myself;
- b. any partner or owner or shareholder of the partnership (if applicable);
- c. any owner of more than 20% of the corporation or business trust (if applicable);
- d. each spouse of any person identified in (a) through (c) of this section;
- e. each child seven years of age to seventeen years of age of any person identified in divisions (a) through (c) of this section.

Signature _____

Printed Name: _____

Title: _____

Sworn to before me and subscribed in my presence this _____ day of _____, 20_____.

Notary Public _____

My Commission Expires: _____

UNRESOLVED FINDINGS FOR RECOVERY

CERTIFICATION

I, _____
(Name of person signing affidavit) (Title)

do hereby certify that _____ does not have an outstanding
(Company or Individual Name)

unresolved finding for recovery issued by the Auditor of the State of Ohio as defined by

Ohio Revised Code (ORC) Section 9.24 as of _____.
(Current date)

Signature of Officer or Agent

Name (Print)

Sworn to and subscribed in my presence this _____ day of
_____, 20_____.

(Notary Public)

EXCEPTIONS TO SPECIFICATIONS

The proposal document is not intended to limit proposals to one or several vendors. Therefore, vendors are encouraged to submit proposals based upon their product's design or scope of service. Wherever such product or service does not comply with the bid specifications, the points of difference must be listed herein below.

The Point of Difference where the project proposal does not comply with the specifications are listed as follows: Please provide both the section number and the item letter for each exception taken.

INFORMATION SHOWING QUALIFICATION OF VENDOR

The undersigned states that the names and addresses of persons interested as principal in this proposal are as follows: (write first and last name in full). If partnership, limited liability company, or corporation, give the names and address of all partners, managers, and officers.

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The bidders also state on the line below if a corporation or limited liability company the name of state in which incorporated and the date of said corporation.

The undersigned states that they are citizen(s) of the United States and that all the partners, officers, or principals interested herein are citizens of the United States. (Give full name and address)

| | |
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The undersigned offers the following information relative to the facilities, ability and financial resources available for the fulfillment of the Contract if such be awarded to him/her/them.

Facilities: That he/she or they own and have available for immediate use on the proposed work the following plant and equipment:

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INFORMATION SHOWING QUALIFICATION OF VENDOR (Continued)

References: That he/she or they have performed the following work: (give company name, address of client, contact name and telephone number):

Financial Resources: That information relative to his/her or their financial resources can and may be obtained from the following (give name, business and address):

FINANCIAL CERTIFICATION

I, Angela Gergye, Finance Director of the Village of Chagrin Falls, Ohio hereby certify that the funds necessary to pay the obligation of the foregoing contract in this fiscal year have been appropriated and are unencumbered and are either in the treasury or in the process of collection.

_____, 20_____

Angela Gergye, Finance Director

Village of Chagrin Falls